### CITY OF SCRANTON

OSAGE COUNTY, KANSAS

INDEPENDENT AUDITORS' REPORT AND

STATUTORY BASIS FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2010

ALDRICH AND COMPANY LLC CERTIFIED PUBLIC ACCOUNTANTS COUNCIL GROVE, KANSAS 66846

# STATUTORY BASIS FINANCIAL STATEMENTS Year Ended December 31, 2010

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### **CERTIFIED PUBLIC ACCOUNTANTS**

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### Independent Auditors' Report

Mayor and City Council 208 S. Brownie Avenue Scranton, Kansas 66537

Members of the Governing Body

We have audited the accompanying financial statements of the City of Scranton, Kansas, as of and for the year ended December 31, 2010, as listed in the table of contents. These financial statements are the responsibility of City of Scranton, Kansas, management. Our responsibility is to express opinions on these financial statements based on our audit. The prior year partial comparative information has been derived from the City's 2009 financial statements and, in our report dated August 6, 2010, we expressed an unqualified opinion on the respective financial statements, taken as a whole, on the statutory basis of accounting.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the Kansas Municipal Audit Guide. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the City of Scranton, Kansas, prepared these financial statements in conformity with the accounting practices prescribed by the State of Kansas to demonstrate compliance with the cash basis and budget laws of the State of Kansas, which practices differ from accounting principles generally accepted in the United States of America. The effects on the financial statements of differences between Kansas statutory basis and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City of Scranton, Kansas, as of December 31, 2010, or the changes in its financial position for the year ended. Further, the City of Scranton, Kansas has not presented a management's discussion and analysis that accounting principles generally accepted in the United States has determined is necessary to supplement, although not required to be part of, the basic financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the cash and unencumbered cash balances of the City of Scranton, Kansas, as of December 31, 2010, and its cash receipts and expenditures and budget to actual comparisons, for the year then ended, taken as a whole, on the basis of accounting described in Note 1.

Our audit was conducted for the purpose of forming an opinion of the financial statements taken as a whole. The accompanying financial information listed as Schedule 1 – Insurance Coverage is presented for purposes of additional analysis and is not a required part of the statutory basis financial statements of the City of Scranton, Kansas. Such information has not been subjected to the auditing procedures applied in the audit of the financial statements, and accordingly, we express no opinion on it.

Aldrich flompany, LLC

ALDRICH AND COMPANY LLC
CERTIFIED PUBLIC ACCOUNTANTS

August 15, 2011

STATEMENT 1

# Summary of Cash Receipts, Expenditures, and Unencumbered Cash For the Year Ended December 31, 2010

| Funds                    | Beginning<br>encumbered<br>Cash<br>Balance | Cash<br>Receipts | E        | expenditures    | Un | Ending<br>encumbered<br>Cash<br>Balance | En | Add  Outstanding cumbrances ad Accounts Payable | Ending<br>Cash<br>Balance |
|--------------------------|--|------------------|----------|-----------------|----|---|----|---|---------------------------|
| Governmental Type Funds: |  |                  |          |                 |    |   |    |   |                           |
| General                  | \$<br>78,643                               | \$<br>319,200    | \$       | 274,056         | \$ | 123,787                                 | \$ | 8,219   | \$<br>132,006             |
| Special Revenue          |  |                  |          |                 |    |   |    |   |                           |
| Special parks            | 11,805                                     | 2,834            |          | 0               |    | 14,639                                  |    | 0   | 14,639                    |
| Special development      | 59,146                                     | 0                |          | 0               |    | 59,146                                  |    | 0   | 59,146                    |
| Special highway          | 40,783                                     | 21,222           |          | 4,684           |    | 57,321                                  |    | 0   | 57,321                    |
| Drug forfeiture          | 1,263                                      | 606              |          | 1,869           |    | 0                                       |    | 0   | 0                         |
| Special fire             | 385  | 100              |          | 0               |    | 485                                     |    | 0   | 485                       |
| Equipment reserve        | 22,060                                     | 0                |          | 22,060          |    | 0                                       |    | 0   | 0                         |
| Capital improvements     | 52,048                                     | 0                |          | 52,048          |    | 0                                       |    | 0   | 0                         |
| Capital Project Funds    |  |                  |          |                 |    |   |    |   |                           |
| Sewer project            | 0  | 192,951          |          | 263,158         |    | (70,207)                                |    | 57,028  | (13,179)                  |
| Proprietary Type Funds   |  |                  |          |                 |    | ,                                       |    |   | ,                         |
| Water utility            | 72,822                                     | 159,538          |          | 179,415         |    | 52,945                                  |    | 2,284   | 55,229                    |
| Electric utility         | 404,672                                    | 525,900          |          | 402,671         |    | 527,901                                 |    | 24,235  | 552,136                   |
| Sewer utility            | 129,899                                    | 92,594           |          | 88,336          |    | 134,157                                 |    | 1,971   | 136,128                   |
| Refuse                   | 1,009                                      | 55,842           |          | 57,350          |    | (499)                                   |    | 82  | (417)                     |
| Total Reporting Entity   | \$<br>874,535                              | \$<br>1,370,787  | \$       | 1,345,647       | \$ | 899,675                                 | \$ | 93,819  | \$<br>993,494             |
|                          |  |                  |          | sition of Cash: |    |   |    |   |                           |
|                          |  |                  | Petty Ca |                 |    |   |    |   | \$<br>200                 |
|                          |  |                  | -        | checking        |    |   |    |   | 263,268                   |
|                          |  |                  |          | ites of deposit |    |   |    |   | 725,746                   |
|                          |  |                  | Law trus |                 |    |   |    |   | 1,825                     |
|                          |  |                  | Grant a  | ccount          |    |   |    |   | <br>2,455                 |
|                          |  |                  |          |                 |    |   |    |   | \$<br>993,494             |

STATEMENT 2

# Summary of Expenditures - Actual and Budget For the Year Ended December 31, 2010

| Funds                    | Certified<br>Budget | Adjustment<br>for Qualifying<br>Budget Credits | Total<br>Budget for<br>omparison | Cha | penditures<br>argeable to<br>ırrent Year | F  | /ariance<br>avorable<br>nfavorable) |
|--------------------------|---------------------|--|----------------------------------|-----|--|----|-------------------------------------|
| Governmental Type Funds: |                     |  |                                  |     |  |    |                                     |
| General                  | \$<br>323,115       |  | \$<br>323,115                    | \$  | 274,056                                  | \$ | 49,059                              |
| Special Revenue          |                     |  |                                  |     |  |    |                                     |
| Special parks            | 16,125              |  | 16,125                           |     | 0  |    | 16,125                              |
| Special development      | 59,146              |  | 59,146                           |     | 0  |    | 59,146                              |
| Special highway          | 67,204              |  | 67,204                           |     | 4,684                                    |    | 62,520                              |
| Drug forfeiture          | 1,263               |  | 1,263                            |     | 1,869                                    |    | (606)                               |
| Special fire             | 275                 |  | 275                              |     | 0  |    | 275                                 |
| Proprietary Type Funds   |                     |  |                                  |     |  |    |                                     |
| Water utility            | 157,890             |  | 157,890                          |     | 179,415                                  |    | (21,525)                            |
| Electric utility         | 480,300             |  | 480,300                          |     | 402,671                                  |    | 77,629                              |
| Sewer utility            | 82,070              |  | 82,070                           |     | 88,336                                   |    | (6,266)                             |
| Refuse                   | 47,865              |  | 47,865                           |     | 57,350                                   |    | (9,485)                             |

Statement 3-1

### **GENERAL FUND**

# Statement of Cash Receipts and Expenditures - Actual and Budget For the Year Ended December 31, 2010

With Comparative Actual Totals for the Prior Year Ended December 31, 2009

|                             |                         | Current Year |         |    |         |    |                                    |  |  |  |  |  |
|-----------------------------|-------------------------|--------------|---------|----|---------|----|------------------------------------|--|--|--|--|--|
|                             | Prior<br>Year<br>Actual |              | Actual  |    | Budget  | F  | /ariance<br>avorable<br>favorable) |  |  |  |  |  |
| Cash Receipts               | <br>                    |              |         |    |         |    |                                    |  |  |  |  |  |
| Taxes                       |                         |              |         |    |         |    |                                    |  |  |  |  |  |
| Osage Co                    | \$<br>128,691           | \$           | 129,143 | \$ | 125,630 | \$ | 3,513                              |  |  |  |  |  |
| Sales tax                   | 29,199                  |              | 30,344  |    | 29,000  |    | 1,344                              |  |  |  |  |  |
| Franchise taxes             | <br>9,386               |              | 8,355   |    | 8,750   |    | (395)                              |  |  |  |  |  |
| Total Taxes                 | <br>167,276             |              | 167,842 |    | 163,380 |    | 4,462                              |  |  |  |  |  |
| Intergovernmental           |                         |              |         |    |         |    |                                    |  |  |  |  |  |
| Local alcoholic liquor      | 3,664                   |              | 2,834   |    | 3,970   |    | (1,136)                            |  |  |  |  |  |
| LAVTR                       | 0                       |              | 0       |    | 0       |    | 0                                  |  |  |  |  |  |
| Revenue sharing             | <br>0                   |              | 0       |    | 0       |    | 0                                  |  |  |  |  |  |
| Total Intergovernmental     | <br>3,664               |              | 2,834   |    | 3,970   |    | (1,136)                            |  |  |  |  |  |
| Licenses and Permits        |                         |              |         |    |         |    |                                    |  |  |  |  |  |
| Licenses, Permits, and Fees | <br>929                 |              | 1,584   |    | 2,000   |    | (416)                              |  |  |  |  |  |
| Use of Money and Property   |                         |              |         |    |         |    |                                    |  |  |  |  |  |
| Interest on deposits        | <br>20,600              |              | 13,121  |    | 17,000  |    | (3,879)                            |  |  |  |  |  |
| Miscellaneous Revenue       |                         |              |         |    |         |    |                                    |  |  |  |  |  |
| FEMA/State                  | 0                       |              | 4,568   |    | 0       |    | 4,568                              |  |  |  |  |  |
| Court                       | 21,416                  |              | 26,949  |    | 4,000   |    | 22,949                             |  |  |  |  |  |
| Other                       | <br>6,217               |              | 8,254   |    | 2,000   |    | 6,254                              |  |  |  |  |  |
| Total Miscellaneous         | <br>27,633              |              | 39,771  |    | 6,000   |    | 33,771                             |  |  |  |  |  |
| Operating Transfers         |                         |              |         |    |         |    |                                    |  |  |  |  |  |
| Water utility               | 0                       |              | 0       |    | 0       |    | 0                                  |  |  |  |  |  |
| Sewer utility               | 0                       |              | 0       |    | 0       |    | 0                                  |  |  |  |  |  |
| Electric utility            | 0                       |              | 42,000  |    | 42,000  |    | 0                                  |  |  |  |  |  |
| Capital Improvement         | <br>0                   |              | 52,048  |    | 0       |    | 52,048                             |  |  |  |  |  |
| Total Transfers             | <br>0                   |              | 94,048  |    | 42,000  |    | 52,048                             |  |  |  |  |  |
| Total Cash Receipts         | \$<br>220,102           | \$           | 319,200 | \$ | 234,350 | \$ | 84,850                             |  |  |  |  |  |

Statement 3-1

#### **GENERAL FUND**

# Statement of Cash Receipts and Expenditures - Actual and Budget For the Year Ended December 31, 2010

With Comparative Actual Totals for the Prior Year Ended December 31, 2009

|                              |                         | Current Year |         |        |         |    |                                   |  |  |  |
|------------------------------|-------------------------|--------------|---------|--------|---------|----|-----------------------------------|--|--|--|
|                              | Prior<br>Year<br>Actual |              | Actual  | Budget |         | Fa | ariance<br>avorable<br>favorable) |  |  |  |
| Expenditures                 |                         |              |         |        |         |    |                                   |  |  |  |
| General administrative       |                         |              |         |        |         |    |                                   |  |  |  |
| Personal                     | \$<br>17,092            | \$           | 20,049  | \$     | 28,980  | \$ | 8,931                             |  |  |  |
| Contractual                  | 12,086                  |              | 13,503  |        | 13,310  |    | (193)                             |  |  |  |
| Commodities                  | 3,027                   |              | 4,013   |        | 15,975  |    | 11,962                            |  |  |  |
| Capital outlay               | 7,448                   |              | 0       |        | 5,250   |    | 5,250                             |  |  |  |
| Total General administrative | 39,653                  |              | 37,565  | '      | 63,515  |    | 25,950                            |  |  |  |
| Street Department            |                         |              |         |        |         |    |                                   |  |  |  |
| Personal                     | 20,907                  |              | 21,056  |        | 25,700  |    | 4,644                             |  |  |  |
| Contractual                  | 6,752                   |              | 13,997  |        | 13,150  |    | (847)                             |  |  |  |
| Commodities                  | 40,240                  |              | 42,929  |        | 56,560  |    | 13,631                            |  |  |  |
| Lease payment                | 0                       |              | 3,786   |        | 0       |    | (3,786)                           |  |  |  |
| Total Street Department      | <br>67,899              |              | 81,768  |        | 95,410  |    | 13,642                            |  |  |  |
| Fire Department              |                         |              |         |        |         |    |                                   |  |  |  |
| Personal                     | 1,291                   |              | 1,037   |        | 2,800   |    | 1,763                             |  |  |  |
| Contractual                  | 7,441                   |              | 9,836   |        | 4,050   |    | (5,786)                           |  |  |  |
| Commodities                  | 7,386                   |              | 8,239   |        | 9,060   |    | 821                               |  |  |  |
| Capital outlay               | 0                       |              | 0       |        | 0       |    | 0                                 |  |  |  |
| Fire loan repayment          | 0                       |              | 3,718   |        | 0       |    | (3,718)                           |  |  |  |
| Total Fire Department        | <br>16,118              |              | 22,830  |        | 15,910  |    | (6,920)                           |  |  |  |
| Parks Department             |                         |              |         |        |         |    | ,                                 |  |  |  |
| Personal                     | 1,484                   |              | 639     |        | 2,000   |    | 1,361                             |  |  |  |
| Contractual                  | 8,042                   |              | 10,159  |        | 10,500  |    | 341                               |  |  |  |
| Saturday in the Park         | 3,000                   |              | 2,000   |        | 2,000   |    | 0                                 |  |  |  |
| Commodities                  | 3,139                   |              | 4,938   |        | 4,050   |    | (888)                             |  |  |  |
| Capital outlay               | <br>6,800               |              | 0       |        | 0       |    | 0                                 |  |  |  |
| Total Parks Department       | <br>22,465              |              | 17,736  |        | 18,550  |    | 814                               |  |  |  |
| Law Enforcement              |                         |              |         |        |         |    |                                   |  |  |  |
| Personal                     | 69,452                  |              | 63,584  |        | 84,450  |    | 20,866                            |  |  |  |
| Contractual                  | 17,720                  |              | 20,569  |        | 13,230  |    | (7,339)                           |  |  |  |
| Commodities                  | 14,247                  |              | 14,143  |        | 9,920   |    | (4,223)                           |  |  |  |
| Capital outlay               | <br>7,145               |              | 0       |        | 8,000   |    | 8,000                             |  |  |  |
| Total Law Enforcement        | <br>108,564             |              | 98,296  |        | 115,600 |    | 17,304                            |  |  |  |
| Court                        |                         |              |         |        |         |    |                                   |  |  |  |
| Personal                     | 4,116                   |              | 5,027   |        | 5,530   |    | 503                               |  |  |  |
| Contractual                  | 8,855                   |              | 9,910   |        | 5,200   |    | (4,710)                           |  |  |  |
| Commodities                  | <br>907                 |              | 483     |        | 1,750   |    | 1,267                             |  |  |  |
| Total Court                  | <br>13,878              |              | 15,420  |        | 12,480  |    | (2,940)                           |  |  |  |
| Emergency preparedness       |                         |              |         |        |         |    |                                   |  |  |  |
| Personal                     | 0                       |              | 289     |        | 1,300   |    | 1,011                             |  |  |  |
| Contractual                  | <br>1,302               |              | 152     |        | 350     |    | 198                               |  |  |  |
| Total Emergency preparedness | <br>1,302               | -            | 441     |        | 1,650   |    | 1,209                             |  |  |  |
| Total Expenditures           | \$<br>269,879           | \$           | 274,056 | \$     | 323,115 | \$ | 49,059                            |  |  |  |

Statement 3-1

### GENERAL FUND

# Statement of Cash Receipts and Expenditures - Actual and Budget For the Year Ended December 31, 2010

With Comparative Actual Totals for the Prior Year Ended December 31, 2009

|  |                         |          | Current Year |         |    |          |    |                                   |  |  |  |
|--|-------------------------|----------|--------------|---------|----|----------|----|-----------------------------------|--|--|--|
|  | Prior<br>Year<br>Actual |          |              | Actual  |    | Budget   | Fa | ariance<br>avorable<br>favorable) |  |  |  |
| Total Cash Receipts                    |                         |          |              |         |    |          |    |                                   |  |  |  |
| Carried Forward                        | \$                      | 220,102  | \$           | 319,200 | \$ | 234,350  | \$ | 84,850                            |  |  |  |
| Total Expenditures<br>Carried Forward  |                         | 269,879  |              | 274,056 |    | 323,115  |    | 49,059                            |  |  |  |
| Receipts Over (Under) Expenditures     |                         | (49,777) |              | 45,144  | \$ | (88,765) | \$ | 133,909                           |  |  |  |
| Unencumbered Cash Balance, January 1   |                         | 128,420  |              | 78,643  |    |          |    |                                   |  |  |  |
| Unencumbered Cash Balance, December 31 | \$                      | 78,643   | \$           | 123,787 |    |          |    |                                   |  |  |  |

Statement 3-2b

#### SPECIAL REVENUE FUNDS

Statement of Cash Receipts and Expenditures - Actual and Budget
For the Year Ended December 31, 2010
With Comparative Actual Totals for the Prior Year Ended December 31, 2009

### SPECIAL PARKS FUND

|  |                             |        |        | Cu     | rrent Year |  |         |
|--|-----------------------------|--------|--------|--------|------------|--|---------|
|  | <br>Prior<br>Year<br>Actual | Actual |        | Budget |            | Variance<br>Favorable<br>(Unfavorable) |         |
| Cash Receipts                          | <br>                        |        |        |        |            |  |         |
| State of Kansas                        | \$<br>3,664                 | \$     | 2,834  | \$     | 3,970      | \$                                     | (1,136) |
| Osage Co                               | <br>0                       |        | 0      |        | 0          |  | 0       |
| Total Cash Receipts                    | <br>3,664                   |        | 2,834  |        | 3,970      |  | (1,136) |
| Expenditures                           |                             |        |        |        |            |  |         |
| Park repair & maintenance              | <br>0                       |        | 0      |        | 16,125     |  | 16,125  |
| Receipts Over (Under) Expenditures     | 3,664                       |        | 2,834  | \$     | (12,155)   | \$                                     | 14,989  |
| Unencumbered Cash Balance, January 1   | <br>8,141                   |        | 11,805 |        |            |  |         |
| Unencumbered Cash Balance, December 31 | \$<br>11,805                | \$     | 14,639 |        |            |  |         |

Statement 3-2c

### SPECIAL REVENUE FUNDS

Statement of Cash Receipts and Expenditures - Actual and Budget For the Year Ended December 31, 2010 With Comparative Actual Totals for the Prior Year Ended December 31, 2009

### SPECIAL DEVELOPMENT FUND

|  |                         |        | Current Year |        |    |          |    |                                   |  |  |  |
|--|-------------------------|--------|--------------|--------|----|----------|----|-----------------------------------|--|--|--|
|  | Prior<br>Year<br>Actual |        |              | Actual |    | Budget   |    | ariance<br>avorable<br>favorable) |  |  |  |
| Cash Receipts<br>Interest              | \$                      | 0      | \$           | 0      | \$ | 0        | \$ | 0                                 |  |  |  |
| Expenditures Business development      |                         | 0      |              | 0      |    | 59,146   |    | 59,146                            |  |  |  |
| Receipt Over (Under) Expenditures      |                         | 0      |              | 0      | \$ | (59,146) | \$ | 59,146                            |  |  |  |
| Unencumbered Cash Balance, January 1   |                         | 59,146 |              | 59,146 |    |          |    |                                   |  |  |  |
| Unencumbered Cash Balance, December 31 | \$                      | 59,146 | \$           | 59,146 |    |          |    |                                   |  |  |  |

Statement 3-2d

### SPECIAL REVENUE FUNDS

# Statement of Cash Receipts and Expenditures - Actual and Budget For the Year Ended December 31, 2010 With Comparative Actual Totals for the Prior Year Ended December 31, 2009

#### SPECIAL HIGHWAY FUND

|  |                         |             |        |                 | Cu     | rrent Year  |    |                                   |
|--|-------------------------|-------------|--------|-----------------|--------|-------------|----|-----------------------------------|
|  | Prior<br>Year<br>Actual |             | Actual |                 | Budget |             | Fa | ariance<br>avorable<br>favorable) |
| Cash Receipts                                  |                         |             |        |                 |        |             |    |                                   |
| State payments<br>Other                        | \$                      | 17,200<br>0 | \$     | 18,167<br>3,055 | \$     | 19,800<br>0 | \$ | (1,633)<br>3,055                  |
| Total Cash Receipts                            |                         | 17,200      |        | 21,222          |        | 19,800      |    | 1,422                             |
| Expenditures                                   |                         |             |        |                 |        |             |    |                                   |
| Personal                                       |                         | 65          |        | 0               |        | 0           |    | 0                                 |
| Street repair and maintenance<br>Lease payment |                         | 6,046<br>0  |        | 898<br>3,786    |        | 67,204<br>0 |    | 66,306<br>(3,786)                 |
| Total Expenditures                             |                         | 6,111       |        | 4,684           |        | 67,204      |    | 62,520                            |
| Receipts Over (Under) Expenditures             |                         | 11,089      |        | 16,538          | \$     | (47,404)    | \$ | 63,942                            |
| Unencumbered Cash Balance, January 1           |                         | 29,694      |        | 40,783          |        |             |    |                                   |
| Unencumbered Cash Balance, December 31         | \$                      | 40,783      | \$     | 57,321          |        |             |    |                                   |

Statement 3-2e

### SPECIAL REVENUE FUNDS

Statement of Cash Receipts and Expenditures - Actual and Budget
For the Year Ended December 31, 2010
With Comparative Actual Totals for the Prior Year Ended December 31, 2009

### DRUG FORFEITURE FUND

|  |    |                         | Current Year |        |         |     |                                |  |  |  |  |
|--|----|-------------------------|--------------|--------|---------|-----|--------------------------------|--|--|--|--|
|  | ,  | Prior<br>Year<br>Actual | Actual       | Budget |         | Fav | riance<br>/orable<br>avorable) |  |  |  |  |
| Cash Receipts                          |    |                         |              |        |         |     |                                |  |  |  |  |
| Drug forfeiture proceeds               | \$ | 0                       | \$<br>606    | \$     | 0       | \$  | 606                            |  |  |  |  |
| Total Cash Receipts                    |    | 0                       | <br>606      |        | 0       |     | 606                            |  |  |  |  |
| Expenditures                           |    |                         |              |        |         |     |                                |  |  |  |  |
| Law enforcement expenditures           |    | 0                       | <br>1,869    |        | 1,263   |     | (606)                          |  |  |  |  |
| Total Expenditures                     |    | 0                       | <br>1,869    |        | 1,263   |     | (606)                          |  |  |  |  |
| Receipts Over (Under) Expenditures     |    | 0                       | (1,263)      | \$     | (1,263) | \$  | 0                              |  |  |  |  |
| Unencumbered Cash Balance, January 1   |    | 1,263                   | <br>1,263    |        |         |     |                                |  |  |  |  |
| Unencumbered Cash Balance, December 31 | \$ | 1,263                   | \$<br>0      |        |         |     |                                |  |  |  |  |

Statement 3-2f

### SPECIAL REVENUE FUNDS

# Statement of Cash Receipts and Expenditures - Actual and Budget For the Year Ended December 31, 2010 With Comparative Actual Totals for the Prior Year Ended December 31, 2009

### SPECIAL FIRE

|  |                         |     | Current Year |     |          |       |          |                                |  |  |  |
|--|-------------------------|-----|--------------|-----|----------|-------|----------|--------------------------------|--|--|--|
|  | Prior<br>Year<br>Actual |     | Actual       |     | Budget   |       | Fav      | riance<br>vorable<br>ivorable) |  |  |  |
| Cash Receipts Donations                | \$                      | 110 | \$           | 100 | \$       | 0     | \$       | 100                            |  |  |  |
| Total Cash Receipts                    | <u> </u>                | 110 | <u>Ψ</u>     | 100 | <u> </u> | 0     | <u> </u> | 100                            |  |  |  |
| Expenditures                           |                         |     |              |     |          |       |          |                                |  |  |  |
| Fire expenditures                      |                         | 0   |              | 0   |          | 275   |          | 275                            |  |  |  |
| Total Expenditures                     |                         | 0   |              | 0   |          | 275   |          | 275                            |  |  |  |
| Receipts Over (Under) Expenditures     |                         | 110 |              | 100 | \$       | (275) | \$       | 375                            |  |  |  |
| Unencumbered Cash Balance, January 1   |                         | 275 |              | 385 |          |       |          |                                |  |  |  |
| Unencumbered Cash Balance, December 31 | \$                      | 385 | \$           | 485 |          |       |          |                                |  |  |  |

Statement 3-2g

### SPECIAL REVENUE FUNDS

### Statement of Cash Receipts and Expenditures For the Year Ended December 31, 2010

With Comparative Actual Totals for the Prior Year Ended December 31, 2009

### EQUIPMENT RESERVE

|  | <br>2009     |    | 2010     |
|--|--------------|----|----------|
| Cash Receipts                          |              | '  |          |
| Transfers in                           | \$<br>0      | \$ | 0        |
| Interest                               | 0            |    | 0        |
| Other                                  | <br>0        |    | 0        |
| Total Cash Receipts                    | <br>0        |    | 0        |
| Expenditures Equipment purchases       | <br>0        |    | 22,060   |
| Receipts Over (Under) Expenditures     | 0            |    | (22,060) |
| Unencumbered Cash Balance, January 1   | <br>22,060   |    | 22,060   |
| Unencumbered Cash Balance, December 31 | \$<br>22,060 | \$ | 0        |

Statement 3-2h

### SPECIAL REVENUE FUNDS

# Statement of Cash Receipts and Expenditures For the Year Ended December 31, 2010

With Comparative Actual Totals for the Prior Year Ended December 31, 2009

### CAPITAL IMPROVEMENT

|  | 20 | 2010        |    |             |
|--|----|-------------|----|-------------|
| Cash Receipts Transfer from general Interest Total Cash Receipts | \$ | 0<br>0<br>0 | \$ | 0<br>0<br>0 |
| Expenditures Transfer to general fund                            |    | 0           |    | 52,048      |
| Receipts Over (Under) Expenditures                               |    | 0           |    | (52,048)    |
| Unencumbered Cash Balance, January 1                             |    | 52,048      |    | 52,048      |
| Unencumbered Cash Balance, December 31                           | \$ | 52,048      | \$ | 0           |

Statement 3-3a

### **CAPITAL PROJECT FUNDS**

# Statement of Cash Receipts and Expenditures For the Year Ended December 31, 2010

With Comparative Actual Totals for the Prior Year Ended December 31, 2009

### SEWER PROJECT

|   | 2009 |             |    |                           |  |
|---|------|-------------|----|---------------------------|--|
| Cash Receipts Grant/loan proceeds Other Total Cash Receipts | \$   | 0<br>0<br>0 | \$ | 192,951<br>0<br>192,951   |  |
| Expenditures Contractual Commodities Total Expenditures     |      | 0<br>0<br>0 |    | 262,960<br>198<br>263,158 |  |
| Receipts Over (Under) Expenditures                          |      | 0           |    | (70,207)                  |  |
| Unencumbered Cash Balance, January 1                        |      | 0           |    | 0                         |  |
| Unencumbered Cash Balance, December 31                      | \$   | 0           | \$ | (70,207)                  |  |

Statement 3-4a

### PROPRIETARY FUND

Statement of Cash Receipts and Expenditures - Actual and Budget For the Year Ended December 31, 2010 With Comparative Actual Totals for the Prior Year Ended December 31, 2009

### WATER UTILITY

|  | Current Year            |          |    |               |    |          |  |          |  |  |
|--|-------------------------|----------|----|---------------|----|----------|--|----------|--|--|
|  | Prior<br>Year<br>Actual |          |    | Actual Budget |    |          | Variance<br>Favorable<br>(Unfavorable) |          |  |  |
| Cash Receipts                          |                         |          |    |               | ,  |          |  | _        |  |  |
| Sales to customers                     | \$                      | 126,221  | \$ | 155,656       | \$ | 139,000  | \$                                     | 16,656   |  |  |
| Interest income                        |                         | 17       |    | 0             |    | 0        |  | 0        |  |  |
| Other receipts                         |                         | 2,833    |    | 3,882         |    | 4,000    |  | (118)    |  |  |
| Total Cash Receipts                    |                         | 129,071  |    | 159,538       |    | 143,000  |  | 16,538   |  |  |
| Expenditures                           |                         |          |    |               |    |          |  |          |  |  |
| Personal services                      |                         | 32,001   |    | 41,794        |    | 30,700   |  | (11,094) |  |  |
| Contractual services                   |                         | 33,158   |    | 32,990        |    | 27,300   |  | (5,690)  |  |  |
| Commodities                            |                         | 12,143   |    | 12,763        |    | 13,710   |  | 947      |  |  |
| Lease payment                          |                         | 0        |    | 808           |    | 0        |  | (808)    |  |  |
| Water purchased & RWD note             |                         | 67,580   |    | 76,080        |    | 68,580   |  | (7,500)  |  |  |
| Debt service                           |                         | 13,950   |    | 13,600        |    | 13,600   |  | 0        |  |  |
| Other                                  |                         | 2,552    |    | 1,380         |    | 4,000    |  | 2,620    |  |  |
| Transfer to general fund               |                         | 0        |    | 0             |    | 0        |  | 0        |  |  |
| Total Expenditures                     |                         | 161,384  |    | 179,415       |    | 157,890  |  | (21,525) |  |  |
| Receipts Over (Under) Expenditures     |                         | (32,313) |    | (19,877)      | \$ | (14,890) | \$                                     | (4,987)  |  |  |
| Unencumbered Cash Balance, January 1   |                         | 105,135  |    | 72,822        |    |          |  |          |  |  |
| Unencumbered Cash Balance, December 31 | \$                      | 72,822   | \$ | 52,945        |    |          |  |          |  |  |

Statement 3-4b

### PROPRIETARY FUND

Statement of Cash Receipts and Expenditures - Actual and Budget
For the Year Ended December 31, 2010
With Comparative Actual Totals for the Prior Year Ended December 31, 2009

### ELECTRIC UTILITY

|  |                         |         | Current Year |               |    |          |  |         |  |
|--|-------------------------|---------|--------------|---------------|----|----------|--|---------|--|
|  | Prior<br>Year<br>Actual |         |              | Actual Budget |    | Budget   | Variance<br>Favorable<br>(Unfavorable) |         |  |
| Cash Receipts                          |                         |         |              |               |    |          |  |         |  |
| Sales to customers                     | \$                      | 468,357 | \$           | 500,974       | \$ | 452,000  | \$                                     | 48,974  |  |
| Sales tax collected                    |                         | 8,362   |              | 8,381         |    | 0        |  | 8,381   |  |
| Interest income                        |                         | 17      |              | 0             |    | 0        |  | 0       |  |
| Deposit receipts                       |                         | 2,275   |              | 2,275         |    | 0        |  | 2,275   |  |
| Other receipts                         |                         | 34,148  |              | 14,270        |    | 0        |  | 14,270  |  |
| Total Cash Receipts                    |                         | 513,159 |              | 525,900       |    | 452,000  |  | 73,900  |  |
| Expenditures                           |                         |         |              |               |    |          |  |         |  |
| Personal services                      |                         | 39,178  |              | 43,733        |    | 45,080   |  | 1,347   |  |
| Contractual services                   |                         | 43,718  |              | 25,267        |    | 30,200   |  | 4,933   |  |
| Commodities                            |                         | 13,772  |              | 13,058        |    | 56,570   |  | 43,512  |  |
| Electricity purchased                  |                         | 274,798 |              | 268,006       |    | 280,350  |  | 12,344  |  |
| Lease payment                          |                         | 0       |              | 808           |    | 0        |  | (808)   |  |
| Capital outlay                         |                         | 0       |              | 0             |    | 12,500   |  | 12,500  |  |
| Sales tax paid                         |                         | 10,208  |              | 7,971         |    | 8,600    |  | 629     |  |
| Deposit refunds                        |                         | 3,370   |              | 1,828         |    | 5,000    |  | 3,172   |  |
| Transfers to other funds               |                         | 0       |              | 42,000        |    | 42,000   |  | 0       |  |
| Adjustment for budget credit           |                         | 0       |              | 0             |    | 0        |  | 0       |  |
| Total Expenditures                     |                         | 385,044 |              | 402,671       |    | 480,300  |  | 77,629  |  |
| Receipts over (under) Expenditures     |                         | 128,115 |              | 123,229       | \$ | (28,300) | \$                                     | 151,529 |  |
| Unencumbered Cash Balance, January 1   |                         | 276,557 |              | 404,672       |    |          |  |         |  |
| Unencumbered Cash Balance, December 31 | \$                      | 404,672 | \$           | 527,901       |    |          |  |         |  |

Statement 3-4c

### PROPRIETARY FUND

Statement of Cash Receipts and Expenditures - Actual and Budget For the Year Ended December 31, 2010 With Comparative Actual Totals for the Prior Year Ended December 31, 2009

### SEWER UTILITY

|  |                         |  | Current Year |   |    |   |  |  |  |
|--|-------------------------|--|--------------|---|----|---|--|--|--|
|  | Prior<br>Year<br>Actual |  |              | Actual Budget   |    |   | Variance<br>Favorable<br>(Unfavorable) |  |  |
| Cash Receipts Sales to customers Other Total Cash Receipts   | \$                      | 90,584<br>0<br>90,584                              | \$           | 91,649<br>945<br>92,594   | \$ | 91,750<br>0<br>91,750   | \$                                     | (101)<br>945<br>844  |  |
| Expenditures Personal services Commodities Contractual services Lease payment Debt repayments Transfer to sewer reserve Transfer to general Total Expenditures |                         | 27,488<br>8,680<br>24,966<br>0<br>27,850<br>0<br>0 |              | 36,512<br>11,338<br>11,828<br>808<br>27,850<br>0<br>0<br>88,336 |    | 28,320<br>12,750<br>13,150<br>0<br>27,850<br>0<br>0<br>82,070 |  | (8,192)<br>1,412<br>1,322<br>(808)<br>0<br>0<br>0<br>(6,266) |  |
| Receipts Over (Under) Expenditures   |                         | 1,600  |              | 4,258   | \$ | 9,680   | \$                                     | (5,422)  |  |
| Unencumbered Cash Balance, January 1 Unencumbered Cash Balance, December 31  | \$                      | 128,299<br>129,899                                 | \$           | 129,899<br>134,157  |    |   |  |  |  |

Statement 3-4d

### PROPRIETARY FUND

Statement of Cash Receipts and Expenditures - Actual and Budget
For the Year Ended December 31, 2010
With Comparative Actual Totals for the Prior Year Ended December 31, 2009

### REFUSE UTILITY

|  | Current Year            |         |    |         |    |        |  |         |  |
|--|-------------------------|---------|----|---------|----|--------|--|---------|--|
|  | Prior<br>Year<br>Actual |         |    | Actual  |    | Budget | Variance<br>Favorable<br>(Unfavorable) |         |  |
| Cash Receipts Sales to customers       | \$                      | 52,706  | \$ | 55,842  | \$ | 47,000 | \$                                     | 8,842   |  |
| Expenditures                           |                         |         |    |         |    |        |  |         |  |
| Personal services                      |                         | 637     |    | 741     |    | 715    |  | (26)    |  |
| Commodities                            |                         | 138     |    | 186     |    | 0      |  | (186)   |  |
| Contractual Services                   |                         | 57,243  |    | 56,423  |    | 47,150 |  | (9,273) |  |
| Total Expenditures                     |                         | 58,018  |    | 57,350  |    | 47,865 |  | (9,485) |  |
| Receipts Over (Under) Expenditures     |                         | (5,312) |    | (1,508) | \$ | (865)  | \$                                     | (643)   |  |
| Unencumbered Cash Balance, January 1   |                         | 6,321   |    | 1,009   |    |        |  |         |  |
| Unencumbered Cash Balance, December 31 | \$                      | 1,009   | \$ | (499)   |    |        |  |         |  |

# NOTES TO THE FINANCIAL STATEMENTS December 31, 2010

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City has established a uniform system of accounting maintained to reflect compliance with the applicable laws of the State of Kansas. The more significant accounting policies are described below.

#### Financial Reporting Entity

The City of Scranton is a governmental entity and operates under a Mayor-Council form of Government. It provides the following services to its approximately 320 residents: public safety, streets, sanitation, electric, water, parks & recreation, and general administrative services.

In evaluating how to define the City, for financial reporting purposes, management has considered all potential component units. The basic--but not the only--criterion for including a potential component unit within the reporting entity is financial accountability. The most significant manifestation of this criterion is financial dependence. Other manifestations of the criteria, include but are not limited to, the selection of governing authority, the designation of management, the ability to significantly influence operations and accountability for fiscal matters. Using this criterion, no component units were identified as part of the reporting entity of the City.

#### **Fund Accounting**

The accounts of the City are organized and operated on the basis of funds, which are used to record the City's financial transactions. A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts. Cash and other financial resources are recorded together with all related expenditures. A fund is used to segregate specific activities and for the purpose of attaining certain objectives in accordance with special regulations, restrictions, or limitations including State Statutes and City Ordinances. The following types of funds comprise the financial activities of the City.

### **Governmental Funds:**

<u>General Fund</u> - Fund used as the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

<u>Special Revenue Funds</u> - Funds used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditure for specified purposes.

<u>Capital Project Funds</u> – Funds used to account for financial resources for the acquisition or construction of major capital facilities of the City.

#### **Proprietary Funds:**

Enterprise Funds - Funds used to account for operations (a) that are financed and operated in a manner similar to private business enterprises -- where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City of Scranton has four enterprise funds: Electric, Water, Sewer and Refuse.

#### Statutory Basis of Accounting

The statutory basis of accounting, as used in the preparation of these statutory basis financial statements, is designed to demonstrate compliance with the cash basis and budget laws of the State of Kansas. Cash receipts are recognized

# NOTES TO THE FINANCIAL STATEMENTS December 31, 2010

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT)

#### Statutory Basis of Accounting (cont)

when the cash balance of a fund is increased. Expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments related to unperformed (executory) contracts for goods and services, and are usually evidenced by a purchase order or written contract. For an interfund transaction, a cash receipt is recorded in the fund receiving cash from another fund, and an expenditure would be charged in the fund from which the transfer is made.

The City has approved a resolution in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the City to use the statutory basis of accounting.

#### Departure from Accounting Principles Generally Accepted in the United States of America

The basis of accounting described above results in a financial statement presentation which shows cash receipts, expenditures, cash and unencumbered cash balances, and expenditures compared to budget. Balance sheets that would have shown noncash assets such as receivables, inventories, and prepaid expense; liabilities such as deferred revenue and matured principal and interest payable, and reservations of the fund balance are not presented. Under accounting principles generally accepted in the United States of America, encumbrances are only recognized as a reservation of a fund balance; encumbrances outstanding at year end do not constitute expenditures or liabilities. Consequently, the expenditures as reported do not present the cost of goods sold and services received during the year in accordance with generally accepted accounting principles. Capital assets that account for the land, buildings, and equipment owned by the city are not presented in the financial statements. Also, long term debt such as general obligation bonds, revenue bonds, capital leases, temporary notes, and compensated absences are not presented in the financial statements.

#### NOTE 2 - BUDGETARY INFORMATION

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special revenue funds (unless specifically exempted by statute), debt service funds, and enterprise funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

- 1. Preparation of the budget for the succeeding calendar year on or before August 1st.
- 2. Publication in local newspaper of the proposed budget and notice of public hearing on the budget on or before August 5th.
- 3. Public hearing on or before August 15th, but at least ten days after publication of notice of hearing.
- 4. Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication, the hearing may be held, and the governing body may amend the budget at that time. No such amendments were made.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison statements are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

# NOTES TO THE FINANCIAL STATEMENTS December 31, 2010

#### NOTE 2 - BUDGETARY INFORMATION (CONT)

All legal annual operating budgets are to be prepared using the statutory basis of accounting, in which revenues are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payables and encumbrances. Encumbrances are commitments by the municipality for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year-end.

A legal operating budget is not required for capital projects funds, fiduciary funds, permanent funds and the following special revenue funds: Equipment Reserve and Capital Improvements

Spending in funds which are not subject to the legal annual operating budget requirement is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

#### Adjustments Qualifying for Budget Credits

Budget credits must be authorized by Kansas Statutes. Examples include expenditures of federal grant moneys, gifts, and donations, and receipts authorized by law to be spent as if they were reimbursed expenses. The adjustment for budget credits, when applicable, is presented in the financial statements which increase the legal budget amounts for the respective funds.

#### NOTE 3 - CASH AND DEPOSITS

K.S.A. 9-1401 establishes the depositories which may be used by the City. The statute requires that banks eligible to hold the City's funds have a main or branch bank in the county in which the City is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The City has no other policies that would further limit interest rate risk.

K.S.A 12-1675 limits the City's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City has no other policies that would further limit its investment choices.

<u>Concentration of credit risk</u> State statutes place no limit on the amount the City may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

<u>Custodial credit risk – deposits</u> Custodial credit risk is the risk that in event of a bank failure, the City's deposits may not be returned to it. State statutes require the City's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka. All deposits were not legally secured at December 31, 2010.

The City maintains a cash pool that is available for use by all funds. At year-end the carrying amount of the city's deposits was \$993,294. The bank balance held by one bank was \$1,014,402, resulting in a concentration of credit risk. The difference between the carrying amount and the bank balance is outstanding checks and deposits in transit. Of the bank balance, \$250,000 was covered by FDIC insurance, \$762, 951 was collateralized by pledged securities held under joint custody receipts issued by a third-party bank in the city's name, and the remaining \$91,451 was unsecured.

# NOTES TO THE FINANCIAL STATEMENTS December 31, 2010

#### **NOTE 4 - PROPERTY TAXES**

The city certifies its' budget to the county clerk annually. Using this certified budget and those of other political subdivisions within the county, the county clerk spreads the annual assessment onto the tax rolls and levies property tax on November 1 of each year. The property tax is payable in two installments. The first installment is due December 20 of the same year, and the second installment is due May 10 of the subsequent year. The county collects and distributes the property taxes. In accordance with state statutes, property taxes levied during the current year are a revenue source to be used to finance the following year's operations.

#### NOTE 5 - LONG-TERM DEBT

#### Water System Revenue Bonds Series 1982-A

Water system revenue bonds series 1982-A are serial bonds to be retired in the year 2022. Principal and interest payments are paid annually from the revenues generated by the Water Utility. Interest is paid at an annual rate of 5%.

#### K.D.H.E. - Notes Payable

The City received a low interest loan from the Kansas Department of Health and Environment in 1994 for the purpose of matching a CDBG Grant for a Sewer Improvement Project. The interest rate is 3.51% with 40 semiannual payments. In 2004, the City amended the loan to receive an additional \$189,817 from the Kansas Department of Health and Environment for necessary upgrades to their sewer utility system. The loan carries an interest rate of 2.66% with 40 semiannual payments scheduled. The first payment was made in September 2005. Payments are made from the sewer fund.

#### Rural Water District No. 5 - Contract Payable

On February 19, 1982, the City entered into a 40 year contract with Rural Water District No. 5 of Osage County, Kansas, to purchase purified water. The District agreed to deliver pure water not to exceed 3,240,000 gallons per month with a minimum pressure of 20 p.s.i. In return, the City will pay \$400,000 for 40 years of rights, of which \$20,000 was paid down in 1981. Beginning in May of 1983, the balance was due in installments of \$1,900 per month for 37 years. Interest is paid at an annual rate of 5%. An estimate of the debt, based on the remaining scheduled payments, has been included on the Long Term Debt Schedule. Payments are made from the water fund.

### Firemen's Relief Association- Notes Payable

In February of 2004, the City borrowed \$6,000 for the purchase of equipment. The note carries an annual interest rate of 4%. Five annual payments of \$1,348 were scheduled beginning February 3, 2006. The first payment was actually made in 2007. In December 2006, the City borrowed \$7,000 for the purchase of equipment. The note carries an annual interest rate of 4%. A payment of \$2,613.33 was made in January 2007 with two annual payments due on each following year of \$2,370.18. Payments are made from the general fund.

#### Distributor lease

In August 2009, the City entered into a lease with First Bank for a distributor truck. The amount financed was \$34,500. The lease carries an annual interest rate of 4.26%. Ten payments of \$3,786 and a final \$1 payment are scheduled with the first payment being made September 2009. Payments were made from the general & special highway funds.

#### Truck lease

In August 2010, the City entered into a lease with First Bank for the purchase of two trucks. The amount financed was \$24,250. The lease carries an annual interest rate of 4.25%. One payment of \$2,425 was made in 2010 with the signing of the lease. Three annual payments of \$7,912 and a final \$1 payment are scheduled with the first payment being made August 2011. Payments were split between the water, electric & sewer funds.

# NOTES TO THE FINANCIAL STATEMENTS December 31, 2010

NOTE 5 - LONG TERM DEBT (CONT)

Changes in long term liabilities for the City for the year ended December 31, 2010 are as follows:

|                             |               |               | Amount of | Date of Final | Balance<br>Payable  |            | Re       | ductions/ |          | Net   |             | Balance<br>Payable | li   | nterest |
|-----------------------------|---------------|---------------|-----------|---------------|---------------------|------------|----------|-----------|----------|-------|-------------|--------------------|------|---------|
|                             | Interest Rate | Date of Issue | Issue     | Maturity      | January 1 Additions |            | Payments |           | s Change |       | December 31 |                    | Paid |         |
| Revenue Bonds:              |               |               |           |               |                     |            |          |           |          |       |             |                    |      |         |
| Water Sys Bd Ser 1982-A     | 5.00%         | 12/17/1982    | 233,000   | 12/17/2022    | \$<br>132,000       |            | \$       | 7,000     | \$       | 0     | \$          | 125,000            | \$   | 6,600   |
| KDHE loans                  |               |               |           |               |                     |            |          |           |          |       |             |                    |      |         |
| KDHE - Sewer Imp            | 3.51%         | 5/27/1994     | 213,380   | 3/1/2015      | 72,722              |            |          | 12,209    |          | 0     |             | 60,513             |      | 2,446   |
| KDHE - Sewer Imp            | 2.66%         | 9/1/2004      | 199,000   | 3/1/2024      | 148,273             | 192,951    |          | 7,898     |          | 0     |             | 333,326            |      | 5,297   |
| Rural water                 |               |               |           |               |                     |            |          |           |          |       |             |                    |      |         |
| Rural Water District #5     | 5.00%         | 2/19/1982     | 400,000   | 4/10/2020     | 182,999             |            |          | 13,821    |          | 0     |             | 169,178            |      | 8,979   |
| Fireman's Relief Notes      |               |               |           |               |                     |            |          |           |          |       |             |                    |      |         |
| Fire Fighter's Relief       | 4.00%         | 2/3/2004      | 6,000     | 2/3/2009      | 1,296               |            |          | 1,296     |          | 0     |             | 0                  |      | 52      |
| Fire Fighter's Relief       | 4.00%         | 10/3/2006     | 7,000     | 1/1/2009      | 2,279               |            |          | 2,279     |          | 0     |             | 0                  |      | 91      |
| Capital lease               |               |               |           |               |                     |            |          |           |          |       |             |                    |      |         |
| First Bank-Distributor      | 4.26%         | 8/24/2009     | 34,500    | 8/24/2014     | 30,714              |            |          | 6,331     |          | 0     |             | 24,383             |      | 1,241   |
| First Bank-Trucks           | 7.70%         | 11/2/2007     | 19,939    | 11/2/2009     | <br>0               | 24,250     |          | 2,425     |          | 0     |             | 21,825             |      | 0       |
| Total contractual indebtedn | ess           |               |           |               | 570,283             | 217,201    |          | 53,259    |          | 0     |             | 734,225            |      | 24,706  |
| Compensated absences        |               |               |           |               | <br>5,172           | 0          |          | 0         |          | 1,040 |             | 6,212              |      | 0       |
| Total long term debt        |               |               |           |               | \$<br>575,455       | \$ 217,201 | \$       | 53,259    | \$       | 1,040 | \$          | 740,437            | \$   | 24,706  |

# NOTES TO THE FINANCIAL STATEMENTS December 31, 2010

NOTE 5 - LONG TERM DEBT (CONT)

Current maturities of long term debt and interest for the next five years and in five year increments through maturity are as follows:

|                              | 2011      | 2012       | 2013       | 2014       | 2015       | 2016-2020         | 2021-2025  | 2026-2030  | 2031-2035  | 2036-2040  | 2041-2045  | 2046-2050  | 2051-2055  | Total        |
|------------------------------|-----------|------------|------------|------------|------------|-------------------|------------|------------|------------|------------|------------|------------|------------|--------------|
| Principal                    |           |            |            |            |            |                   |            |            |            |            |            |            |            |              |
| Revenue Bonds:               |           |            |            |            |            |                   |            |            |            |            |            |            |            |              |
| Water Sys Bd Ser 1982-A      | 8,000     | 8,000      | 8,000      | 9,000      | 9,000      | 54,000            | 29,000     | 0          | 0          | 0          | 0          | 0          | 0          | 125,000      |
| KDHE - Sewer Imp             | 12,640    | 13,088     | 13,552     | 14,032     | 7,201      | 0                 | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 60,513       |
| KDHE - Sewer Imp             | 2,596     | 0          | 0          | 527,130    | 0          | 0                 | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 529,726      |
| USDA - Sewer Imp             | 0         | 30,135     | 31,122     | 32,142     | 33,195     | 183,018           | 215,031    | 252,642    | 296,832    | 348,752    | 409,754    | 481,424    | 105,953    | 2,420,000    |
| Rural Water District #5      | 14,540    | 15,296     | 16,092     | 16,929     | 17,809     | 88,512            | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 169,178      |
| Fire Fighter's Relief        | 0         | 0          | 0          | 0          | 0          | 0                 | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0            |
| Capital lease-Distributor    | 6,604     | 6,888      | 7,184      | 3,707      | 0          | 0                 | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 24,383       |
| Capital lease-Trucks         | 6,972     | 7,270      | 7,583      | 0          | 0          | 0                 | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 21,825       |
|                              |           |            |            |            |            |                   |            |            |            |            |            |            |            |              |
| Total Principal              | 51,352    | 80,677     | 83,533     | 602,940    | 67,205     | 325,530           | 244,031    | 252,642    | 296,832    | 348,752    | 409,754    | 481,424    | 105,953    | 3,350,625    |
|                              |           |            |            |            |            |                   |            |            |            |            |            |            |            |              |
| Interest                     |           |            |            |            |            |                   |            |            |            |            |            |            |            |              |
| Revenue Bonds:               |           |            |            |            |            |                   |            |            |            |            |            |            |            |              |
| Water Sys Bd Ser 1982-A      | 6,250     | 5,850      | 5,450      | 5,050      | 4,600      | 15,600            | 2,300      | 0          | 0          | 0          | 0          | 0          | 0          | 45,100       |
| KDHE - Sewer Imp             | 2,015     | 1,567      | 1,103      | 623        | 126        | 0                 | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 5,434        |
| KDHE - Sewer Imp             | 10,599    | 13,195     | 13,195     | 19,867     | 0          | 0                 | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 56,856       |
| USDA - Sewer Imp             | 0         | 78,407     | 77,420     | 76,400     | 75,347     | 359,691           | 327,678    | 290,067    | 245,877    | 193,957    | 132,955    | 61,285     | 2,589      | 1,921,673    |
| Rural Water District #5      | 8,260     | 7,504      | 6,708      | 5,871      | 4,991      | 10,287            | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 43,621       |
| Capital lease-Distributor    | 968       | 684        | 388        | 79         | 0          | 0                 | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 2,119        |
| Capital lease-Trucks         | 940       | 642        | 330        | 0          | 0          | 0                 | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 1,912        |
|                              |           |            |            |            |            |                   |            |            |            |            |            |            |            |              |
| Total Interest               | 29,032    | 107,849    | 104,594    | 107,890    | 85,064     | 385,578           | 329,978    | 290,067    | 245,877    | 193,957    | 132,955    | 61,285     | 2,589      | 2,076,715    |
|                              |           |            |            |            |            | <u> </u>          | ·          | <u> </u>   |            |            |            | ·          | ·          |              |
| Total Principal and Interest | \$ 80,384 | \$ 188,526 | \$ 188,127 | \$ 710,830 | \$ 152,269 | <u>\$ 711,108</u> | \$ 574,009 | \$ 542,709 | \$ 542,709 | \$ 542,709 | \$ 542,709 | \$ 542,709 | \$ 108,542 | \$ 5,427,340 |

# NOTES TO THE FINANCIAL STATEMENTS December 31, 2010

#### NOTE 6 - COMPENSATED ABSENCES

The City of Scranton provides sick and vacation leave to its employees. Each full time employee is entitled to eight hours of sick leave per month of service and part-time employees working at least twenty hours per month earn four hours of sick leave per month. Maximum sick leave accumulation is 1040 hours. Upon separation of service, no amount is paid to the employee for unused sick leave. Full time employees with less than 5 years of service earn eight hours of vacation for each month of service. Employees with 5-10 years of service earn ten hours per month, 10-15 years of service earn 12 hours per month, and over 15 years of service earn 14 hours per month. Part time employees who work at least 20 hours per week earn 4 hours of vacation for each month of service. Maximum accumulations vary based on years of service, but no employee can accumulate more than 240 hours of vacation. Upon separation of service, employees are paid for unused vacation leave at their regular rate of pay. Payments are made from the fund that corresponds to the employee's assignment.

#### NOTE 7 - DEFINED BENEFIT PENSION PLAN

<u>Plan description</u> The City of Scranton participates in the Kansas Public Employees Retirement System (KPERS), a cost sharing multiple-employer defined pension benefit plan as provided by K.S.A. 74-4901, et seq. KPERS provides retirement benefits, life insurance, disability income benefits, and death benefits. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing KPERS (611 S. Kansas, Suite 100, Topeka, KS 66603) or by calling 1-888-275-5737.

Funding policy K.S.A. 74-4919 establishes the KPERS member-employee contribution rate at 4% of covered salary. The employer collects and remits member-employee contributions according to the provisions of section 414(h) of the Internal Revenue Code. State law provides that the employer contribution rate be determined annually based on the results of an annual actuarial valuation. KPERS is funded on an actuarial reserve bases. State law sets a limitation on annual increases in the contribution rates for KPERS employers. The employer rate established for calendar year 2009 ranged from 6.54% to 5.54%. The City of Scranton contributions to KPERS for the years ending December 31, 2010, 2009 and 2008, respectively, were \$10,740, \$4,452, and \$5,386, respectively, equal to the required contributions for each year.

#### NOTE 8 - COMPLIANCE WITH KANSAS STATUTES

References made herein to the statutes are not intended as interpretations of law, but are offered for consideration of the Director of Accounts and Reports and legal representatives of the municipality.

### Kansas Statutes

Expenditures for the water, sewer, refuse, and drug forfeiture funds exceeded the budgeted limits K.S.A 79-2935. The City is aware of the requirement and will monitor in the future.

The required annual publication under K.S.A. 12-1608 was not made by the city treasurer. The City is aware of the requirement and will publish in the future as required by statutes.

Deposits with financial institutions were not adequately secured at all times in accordance with K.S.A. 9-1402. The city is aware of the requirement and will monitor in the future.

# NOTES TO THE FINANCIAL STATEMENTS December 31, 2010

#### NOTE 8 - COMPLIANCE WITH KANSAS STATUTES (CONT)

Expenditures in the trash fund exceeded the available monies in that fund K.S.A. 10-1113 by \$499. The city has adjusted its rates to alleviate this issue.

Management is not aware of any other items of noncompliance with Kansas statutes

#### NOTE 9 - COMPARATIVE DATA

The amounts shown for 2009 in the financial statements are included, where practicable, only to provide a basis for comparison with 2010, and are not intended to present all information necessary for a fair presentation in accordance with the cash basis and budget laws of the State of Kansas. Interfund eliminations have not been made in the aggregation of this data.

#### NOTE 10 - ESTIMATES

The preparation of financial statements in conformity with the cash basis and budget laws of the State of Kansas requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ.

#### NOTE 11 - DEPOSITS

The City requires customers to provide a security deposit on all utility service of \$200 per service. Renters deposits are held until service is terminated. Owner's deposits are refunded after two years with consecutive timely payments or after ten years whichever is earlier. Deposit detail is maintained by customer. It is impracticable to recreate a total as of a specific date, and therefore, no amount is included on the long term debt schedule.

#### NOTE 12 - WATER SYSTEM AGREEMENT NONCOMPLIANCE

The City's water system debt issue requires the city to charge rates sufficient to have a net operating profit of not less than 140% of the next succeeding year's principal and interest payment or \$19,950 for the year ended December 31, 2010. The city's cash receipts were \$19,877 less than its expenditures.

#### NOTE 13 - UTILITY SERVICE CO. AGREEMENT

The City entered into an annual water tower maintenance agreement with Utility Service Co. Inc. on July 20, 2007. The contract has an indefinite term and is cancelable at any time with a written notice 90 days prior to the first day of the upcoming contract year. The contract payment schedule is as follows: year 1-\$2,401; years 2, 3, and 4-\$19,201 per year and year 5 and subsequent years-\$7,354. In year 8 and each third anniversary thereafter, the annual fee may be adjusted up to 5% to reflect current cost of service. If the city cancels the contract prior making the fourth annual payment, they will be billed the balance for work completed.

# NOTES TO THE FINANCIAL STATEMENTS December 31, 2010

#### NOTE 14 - KANSAS POWER POOL AGREEMENT

The City is a member to the Kansas Power Pool ("KPP"), a qualified Municipal Energy Agency for electrical service. KPP was created to provide generation, transmission, and pooling to meet the requirements of its members in the most efficient manner. The city is obligated to buy power from KPP at an agreed upon price. All members pay the same rate for purchases. These agreed upon prices can change with a majority vote of the membership. Per the agreement, a two year notice is required for termination. The City gave its two year notice to KPP, effective November 1, 2010, of its intent to leave the pool.

#### NOTE 15 - RISK MANAGEMENT

The City is exposed to various risks of loss including risks related to torts, theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The city carries commercial insurance for these risks of loss including property and liability insurance. There were no significant reductions in insurance coverage from coverage in place in prior years.

### NOTE 16 - SEWER PROJECT

The City has undertaken a sewer upgrade project. The total estimated project cost is \$3,715,000. The City has been awarded a CDBG grant in the amount of \$500,000. In addition, USDA Rural Development is assisting with project costs with an estimated grant of \$795,000 and loan proceeds of \$2,420,000, which includes the payoff of the City's remaining sewer notes with the Kansas Department of Health and Environment (KDHE). To get the project underway, KDHE has amended their loan agreement with the city allowing additional funds of approximately \$380,000 to temporarily finance improvements. As of December 31, 2010 the city had drawn \$192,951 of loan proceeds from KDHE and had expended \$263,158 on the project, including cash disbursements and accounts payable.

#### NOTE 17 - TRANSFERS

The City transferred monies between funds as allowed by applicable Kansas statutes. The following schedule details transfers made in 2010.

| Transferred from:   | Transferred to: | Statute  | Amount |
|---------------------|-----------------|----------|--------|
| Electric            | General         | 12-825d  | 42,000 |
| Capital Improvement | General         | 12-1,118 | 52,048 |

#### NOTE 18 - OTHER POST EMPLOYMENT BENEFITS

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the City makes health care benefits available to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured. There is no cost to the City under this program.

# Schedule 1 – Insurance Coverage - Unaudited December 31, 2010

| Brier Payne Meade Insurance policy period May 2010 to May 2011 | Coverage  | Co-Ins | Deductible    |
|--|-----------|--------|---------------|
| Blanket Property   | 0400 400  | 000/   | <b>#4.000</b> |
| Water Tower  | \$162,180 | 90%    | \$1,000       |
| Water Pumphouse - 6th and Burlingame                           | 6,036     | 90%    | 1,000         |
| 6th and Burlingame Personal Property                           | 8,374     | 90%    | 1,000         |
| City Shop - Behind Fire Station                                | 18,110    | 90%    | 1,000         |
| City Shop Personal Property                                    | 14,338    | 90%    | 1,000         |
| Fire Station Building - 220 Brownie                            | 33,541    | 90%    | 1,000         |
| Sewer Lift Pump - 1st and Carbon                               | 34,479    | 90%    | 1,000         |
| Sewer Lift Pump - 4th and Greenbryer                           | 34,479    | 90%    | 1,000         |
| Sports Complex Lights  | 9,322     | 90%    | 1,000         |
| Lights & Poles   | 3,859     | 90%    | 1,000         |
| Sports Complex Lights & Poles                                  | 15,324    | 90%    | 1,000         |
| Community Center - 300 E. Boone                                | 57,020    | 90%    | 1,000         |
| City Office Building - 120 W. Boone                            | 96,388    | 90%    | 1,000         |
| City Office & Police Station Personal Property                 | 57,352    | 90%    | 1,000         |
| Sports Complex Concession Stand                                | 31,617    | 90%    | 1,000         |
| Sports Complex Concession Personal Property                    | 5,735     | 90%    | 1,000         |
| Sports Complex Fence-Boone & Mason                             | 18,597    | 90%    | 1,000         |
| Animal Shelter Fence   | 1,860     | 90%    | 1,000         |
| Storm Shelter  | 22,050    | 90%    | 1,000         |
| Storm Shelter  | 11,025    | 90%    | 1,000         |
| Inland Marine  |           |        |               |
| Caterpillar Motor Grader                                       | 28,000    | 80%    | 500           |
| Caterpillar 416B   | 47,541    | 80%    | 500           |
| Chipper Shredder   | 2,000     | 80%    | 500           |
| Broom  | 700       | 80%    | 500           |
| John Deere Tractor   | 5,000     | 80%    | 500           |
| Computer hardware & software                                   | 23,650    | 80%    | 500/1000      |
| Fire equipment   | 92,480    | 80%    | 500           |
| Police equipment   | 13,475    | 80%    | 500           |
| General Liability  |           |        |               |
| Each Occurrence Limit  | 500,000   |        | 500           |
| Damage to premises rent  | 100,000   |        | 500           |
| Medical Expense Limit  | 5,000     |        | 500           |
| Personal and Advertising Injury Limit                          | 500,000   |        | 500           |
| General Aggregate Limit  | 1,000,000 |        | 500           |
| Products/Completed Operations Aggregate Limit                  | 1,000,000 |        | 500           |
| Workers' Compensation and Employers' Liability                 |           |        |               |
| Bodily Injury by Accident - each accident                      | 500,000   |        |               |
| Bodily Injury by Disease - each employee                       | 500,000   |        |               |
| Bodily Injury by Disease - policy limit                        | 500,000   |        |               |

This schedule is intended only as a descriptive summary.

## Schedule 1 – Insurance Coverage - Unaudited December 31, 2010

| Brier Payne Meade Insurance policy period May 2010 to May 2011<br>Commercial Auto  | Co | overage                |      | Deductible   |  |  |
|--|----|------------------------|------|--------------|--|--|
| Liability Uninsured / Underinsured Motorists   | \$ | 500,000<br>500,000     |      |              |  |  |
| Covered Vehicles with Comprehensive and Collision also 1972 Chevy 2T Fire Truck 1995 3/4T Pickup 1982 Intl Truck 1990 Chevrolet Truck 1995 Ford Ambulance 2000 Ford Crown Victoria 1993 Sewer Machine Truck 1997 Chevy S-10 2000 Mecury Sable 1993 F700 Bucket Truck 1990 Ford F350 1993 Chevy Kodiak Dump Truck 2008 Chevy Impala 1997 Ford |    |                        | comp | 500<br>1,000 |  |  |
| Linebacker Municipality Errors & Omissions Limit each loss Limit aggregate  EMC Insurance #S2 1 13 92 Effective February 28, 2003 for an indefinite term   |    | 1,000,000<br>1,000,000 |      | 1,000        |  |  |
| Fidelity Bond on City Clerk Fidelity Bond on City Treasurer  |    | 37,000<br>10,000       |      |              |  |  |

This schedule is intended only as a descriptive summary.